2024 HUD CoC Renewal Project Applicant Score Sheet	Project Score: 0
Agency Name:	
Program Name:	
Program Year:	
Reviewer Name:	
Review Date:	

Scoring Overview

As determined by HUD and the CoC Governance Board, community priority will be given to eligible projects in the following order:

Priority 1: Renewal Coordinated Entry System (CES) and Homeless Management Information (HMIS) System Projects
Priority 2: Renewal Permanent Housing (PH) Projects
Priority 3: Renewal Reallocation Permanent Housing Projects
Priority 4: New Permanent Housing Projects
Priority 5: New CES and HMIS Projects
Priority 6: New Joint TH-PH Housing Projects

All new projects and any renewal projects with less than 6 months of HMIS data will be scored utilizing the following materials: Project application, Agency policies and procedures, agency fiscal information, 2024 HIC and 2023-2024 CoC membership report.

Section A: Project Application Threshold

Eligibility Criteria	Yes	No	Scoring Values
1. Projects must be in compliance with the eligibility requirements of the CoC Interim Rule, subsequent notices and must meet the threshold requirements outlined in the 2024 Notice of Funding Opportunity			**If any response is 'No' project is not eligible for review**
2. Projects are required to participate in HMIS, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency.			
3. Projects are required to participate in Coordinated Entry, when it is available for the project type.			
4. Project agrees to use Housing First principles and be low barrier			
5. Project has documented the required matching funds (Match must be dated May 1, 2024 to October 30, 2024)			
6. Audit shows agency as a low risk auditee & no major findings.			
7. Applicant has a Code of Conduct which complies with 2 CFR part 200			
8. Member in good standing of Northeast Florida CoC			

Section B: Project Financials- 30 Points				
Measurement	**Source**	**Data Calculations**	**Scoring Values**	**Score**
Financials	2022/2023 Audited Financials and 990 submitted	Review of Auditor's Report	**Total Points Possible: 10** If there were no findings: 10pts If minor findings: 5pts If major or significant applicant ineligible	
Unspent HUD Funds	HUD- Line of Credit Control System (LOCCS)	If less than 10% of grant funds spent, then project will receive 10 points; Less than 10-15% then 7 points Less than 16-20% then 4 points	**Total Points Possible: 10 pts** **10-15% - 7 pts** **16-20% - 4 pts**	
Repay/Return Grant Funds	HUD CoC Spending Report	Applicant Returned funds to HUD or other federal or state agency within 2 years.	**Total Points Possible: 5** No funds returned: 5 pts. *If Yes:* Explanation addresses all concerns: 3pts Explanation addresses some concerns: 1pt Explanation fails to address concerns: 0pts	
HUD Unresolved Findings		Has outstanding obligation/debt to HUD in arrears or with payment schedule pending	**Total Points Possible: 5** No unresolved findings: 5 pts. *If Yes:* Explanation addresses all concerns: 2pts Explanation fails to address concerns: 0pts	
			Section B: Sub-Total	0

Section C: Project Performance- 40 Points				
Measurement	**Source**	**Data Calculations**	**Scoring Values**	**Score**
PSH Housing Stability: % of persons who remained in the PH project at the end of the operating year or exited to a permanent housing destination	HUD CoC Annual Performance Report (APR)	Percentage of the Total number of Retained Clients + Clients with Positive Exits out of the Total Non-Deceased Clients Served. *Project will be either PSH or RRH and TH - not both.	**Total Points Possible: 20** 90% + = 20 pts 85% -89% = 15 pts 80% - 84% = 10pts 79%-70% = 5 pts < 69% or no data = 0 pts	
RRH and TH Housing Stability: % of persons who exited to a positive housing destination	HUD CoC APR	Total persons exiting to positive housing destinations/Total person exited program. *Project will be either PSH or RRH and TH - not both.	**Total Points Possible: 20** 90% + = 20 pts 89% - 80% = 15 pts 79% - 75% = 10pts 74% - 70% = 5pts < 69% or no data = 0 pts	
Earned Income Total: % of program participants who increased their earned income as shown on the last APR	HUD CoC APR	The percentage of stayers/leavers that increase cash earned income from entry to latest annual assessment/exit, excluding all stayers without annual assessments	**Total Points Possible: 5** *IF PSH Project* 25% + = 5 pts 20% - 24% =4 pts 15% - 19% =3 pts 14% - 10% =2 pts < 10% = 0 pts *IF RRH or TH Project* 50% + =5 pts 49% -40% = 4 pts 39% - 30% =3 pts 29% - 20% =2 pts < 20% = 0 pts	

Unearned Income Total: % of program participants who increased their non-employment income (including non-cash benefits) as shown on the last APR	HUD CoC APR	The percentage of stayers/leavers with noncash benefit sources, excluding all stayers without annual assessments.	**Total Points Possible: 5** 40% + = 5 pts 30% - 39% =4 pts 20% - 29% =2 pts < 19.9% = 0 pts	
Utilization Rate: % of utilization reported on HIC	2024 Housing Inventory Count (HIC)	Enter the utilization rate for applicant program as reported on 2024 HIC report	**Total Points Possible: 10** 95%+ = 10 pts <95%-90% = 8 pts <90%-85% = 5 pts <85%-80% = 2 pts < 80% = 0 pt	
			Section C: Subtotal	**0**

Section D: Serving Priority Populations- 55 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Street Homeless Placements:	HUD CoC APR	**The percentage of participants entering the project for the grant year that are from a place not meant for human or Emergency Shelter**	**Total Points Possible: 10** **IF PSH or RRH Project** 80% + = 10 pts 79.9%-70 = 7 pts 69.9% - 60 = 4 pts < 60% = 0 pts **IF TH Project** 70% + = 10 pts 69.9%-60 = 7 pts 59.9%-50 = 7 pts < 50% = 0 pts	
Priority Population-PSH	HIC	For PSH: Percentage of beds dedicated to/prioritized for chronically homeless persons.	**Total Points Possible: 10** 100% = 10 pts 90%-80 = 7 pts 85% - 70 = 4 pts	
Priority Population-RRH	HIC	Percentage of beds dedicated to/prioritized for Families with Children, Persons fleeing Domestic Violence or for Unaccompanied Youth	**Total Points Possible: 10** 90% + = 10 pts 89.9%-80 = 7 pts 79.9% - 70 = 4 pts < 70% = 0 pts	
Priority Population-TH	HIC	Percentage of beds dedicated to/prioritized Youth	***If 100%* dedicated to youth, ADD 10 pts.** ***If less than 100%* dedicated to youth, ADD 0 pts**	

Priority Population-Applicable Sub-Populations	Project Application	**PSH:** Either Chronically Homeless Families with Children and/or Chronically Homeless Veterans NOTE all PSH Beds must be dedicated to chronically homeless persons or DedicatedPLUS **RRH:** Unaccompanied LGBTQ Youth, Youth Families with Children, Survivors of Domestic Violence/Victims of Human Trafficking **TH or TH-RRH:** DV or youth	**Total Points Possible: 5 pts.** For each project type if yes to serving a priority population the applicant will receive 5 pts.	
Racial Equity	Project Application	Identified barriers to participation faced by individuals of different races and ethnicities, especially those over-represented process taken or planned steps to eliminate barriers.	**Total Points: 10 pts.** **Project application must clearly state/reference its distribution of race and ethnicity steps taken/will be taken to eliminate barriers.**	
			Section D: Subtotal	**0**

Section E: HMIS Data Quality - 15 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Project's Data Timeliness	HMIS HUD Data Quality (DQ) Report	**% of records between 0-3 days**	**Total Points Possible: 5** 85% +: 5 pts 70% to 84 %: 3 pts 55% to 69 %: 2 pts < 54.9% : 0 pts	
HUD Universal Data Element: Project Start Date and Exit Data	HMIS HUD DQ Report	**Enter "% of Error Rate" for 'Project Start and Exit Data'**	**Total Points Possible: 5** Less then 5 %: 5 pts 5% to 9.99 %: 3 pts 10% to 14.99%: 2 pts 15% or more: 0 pts	
Project's Data Quality: Income at Annual Assessment	HMIS HUD DQ Report	**Enter "% of Error Rate" for 'Income and Sources at Annual Assessment'**	**Total Points Possible: 5** Less then 5 %: 5 pts 5% to 9.99 %: 3 pts 10% to 14.99%: 2 pts 15% or more: 0 pts	
			Section E: Subtoal	**0**

Section F: Agency Commitment to COC Priorities - 40 points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Alignment with Housing First Principles	CoC Project Application	**To what extent do the project's written policies and procedures ensure that participants are not screened out based on the following criteria?** • Having too little or no income • Failure to participate in supportive services (with exception for HUD-mandated monthly case management meeting for RRH program participants). • Active, or history of, substance use or a substance use disorder • Having a criminal record (with exceptions for state-mandated restrictions)	**Total Points Possible: 10** Yes to all and the project will be awarded maximum points; No to any and the project will score zero	
Coordinated Access Referral	Coordinated Access Report	**Extent to which clients were assigned by CES**	**Total Points: 10**	
Coordinated Access Referral	Coordinated Access Report	**Length of Time from Referral to Project Intake** Less than 30 days will be awarded maximum points. More than 30 days will result in a score of zero	**Total Points: 10**	
Filing of APR	SAGE APR Report	Applicant timely and successfully filed APR	**Total Points Possible: 10** If filed on time receive full pts. If filed late receive zero pts.	
			Section F: Subtotal	0

Section G: COC Participation - 20 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
COC Participation	Point-in-Time (PIT) and HIC Involvement	2024 PIT Sign Ups and Participation; Agency submission of 2024 HIC	**Total Points Possible: 10** PIT Participation = 5 pts HIC Submission = 5 pts	
COC Participation	COC Membership participation	Sign Up Sheets for CoC General Membership Participation (2023-2024)	**Total Points Possible: 5** If attended 2-3: 2 pts. If attended 4-7: 4 pts If attended 8+: 5 pts	
COC Participation	COC Committee participation	Sign Up Sheets for CoC Committees Participation	**Total Points Possible: 5** If attended 2-3: 2 pts. If attended 4-7: 4 pts If attended 8+: 5 pts	
			Section G: Subtotal	0

Section H: Project Design - 45 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Access to Mainstream Benefits	Project Application	Applicant or project partner has process in place to ensure enrollment in mainstream benefits	**If YES, ADD 5 pts. If NO, but will perform same function, ADD 3 pts.**	
School Liaison	Project Application	Project partner has committed to have a designated staff person whose responsibilities include ensuring children are enrolled in school and receive appropriate services as required	**If YES, ADD 5 pts.**	
Cost Effectiveness	Project Application	Project is cost effective Considered Elements: Cost effective (number of persons served/requested total) as compared to other projects or proposals providing the same component	**If YES, ADD 5 pts.**	
Client Satisfaction Surveys	Project Application	Award 5 points for a “Yes” response. If resonse is "No" then the project will score zero	**If YES, ADD 5 pts.**	
Gender Inclusion/Non-Discrimination Policy	Project Application	Applicant ensures inclusion and non-discrimination based on equal access criteria	**If YES, ADD 5 pts.**	
Participation by population served	Agency writtten policies and procedures	**Does the agency have written policies and procedures submitted by the project and/or a narrative response demonstrating client participation in program design and policy-making?** Yes and the maximum points will be awarded; No and zero points will be awarded	**If YES, ADD 5 pts.**	
Improving Assistance to LGBTQ+	Project Application	Applicant demonstrates participation and partnerships with organizations that have expertise in serving the LGBTQ+ population.	**Total Points: 5 pts.**	
Increasing Affordable Housing Supply	Project Application	Applicant describes how it engages with local leaders about increasing housing supply.	**Total Points: 5 pts.**	

COVID Response	Project Application	**The project has implemented COVID-19 safety protocols including but not limited to testing, vaccinations, etc.**	**Total Points: 5 pts.**	
			Section H: Subtotal	**0**

Section I: Bonus Point Section - 5 Points

Measurement	Report	Data Calculations	Scoring Values	Score
Representation at RFP Workshop	Workshop Roster	Yes attended or No did not attend from Sign in Sheet	**If YES, ADD 5 pts.**	