2024 HUD CoC New or Bonus Project Applicant Score Sheet	Project Score: 0

Agency Name:

Program Name:

Program Year:

Reviewer Name:

Review Date:

Scoring Overview

As determined by HUD and the CoC Governance Board, community priority will be given to eligible projects in the following order:

Priority 1: Renewal Coordinated Entry System (CES) and Homeless Management Information (HMIS) System Projects
Priority 2: Renewal Permanent Housing (PH) Projects
Priority 3: Renewal Reallocation Permanent Housing Projects
Priority 4: New Permanent Housing Projects
Priority 5: New CES and HMIS Projects
Priority 6: New Joint TH-PH Housing Projects

All new projects and any renewal projects with less than 6 months of HMIS data will be scored utilizing the following materials: Project application, Agency policies and procedures, agency fiscal information, 2024 HIC and 2023-2024 CoC membership report.

Section A: Project Application Threshold

Eligibility Criteria	Yes	No	Scoring Values
1. Projects must be in compliance with the eligibility requirements of the CoC Interim Rule, subsequent notices and must meet the threshold requirements outlined in the 2024 Notice of Funding Opportunity			**If any response is 'No' project is not eligible for review**
2. Projects are required to participate in HMIS, unless the project is a victim-service agency, serving survivors of domestic violence, or a legal services agency.			
3. Projects are required to participate in Coordinated Entry, when it is available for the project type.			
4. Project agrees to use Housing First principles and be low barrier			
5. Project has documented the required matching funds (Match must be dated May 1, 2024 to October 30, 2024)			
6. Audit shows agency as a low risk auditee & no major findings.			
7. Applicant has a Code of Conduct which complies with 2 CFR part 200			
8. Member in good standing of Northeast Florida CoC			

Section B: Project Financials- 20 Points				
Measurement	**Source**	**Data Calculations**	**Scoring Values**	**Score**
Financials	2022/2023 Audited Financials and 990 submitted	Review of Auditor's Report	**Total Points Possible: 10** If there were no findings: 10pts If minor findings: 5pts If major or significant applicant ineligible	
Unspent Local, State, and or Federal Funds (HUD, VA, etc.)	HUD-Line of Credit Control System (LOCCS)	If less than 10% of grant funds unspent, then project will receive 10 points; Less than 10-15% then 7 points Less than 16-20% then 4 points	**Total Points Possible: 10 pts** **10-15% - 7 pts** **16-20% - 4 pts**	
Repay/Return Grant Funds	HUD CoC Spending Report	Applicant Returned funds to HUD or other federal or state agency within 2 years.	**Total Points Possible: 5** No funds returned: 5 pts. *If Yes:* Explanation addresses all concerns: 3pts Explanation addresses some concerns: 1pt Explanation fails to address concerns: 0pts	NA
HUD Unresolved Findings		Has outstanding obligation/debt to HUD in arrears or with payment schedule pending	**Total Points Possible: 5** No unresolved findings: 5 pts. *If Yes:* Explanation addresses all concerns: 2pts Explanation fails to address concerns: 0pts	NA
			Section B: Sub-Total	0

Section C: Project Performance - 50 Points				
Measurement	**Source**	**Data Calculations**	**Scoring Values**	**Score**
PSH Housing Stability: % of persons who remain in any current PSH project or exited to a permanent housing destination managed by the applicant at the end of the last 12 month period	HUD CoC Annual Performance Report (APR) or Agency Data	Percentage of the Total number of Retained Clients + Clients with Positive Exits out of the Total Non-Deceased Clients Served. ***Applicants that do not have CoC funded housing, describe your measurable indicators and outcomes that are related to housing stability such as number of persons place in permanent housing, length of time in housing, etc.*** ****Project will be either PSH or RRH and TH - not both.***	**Total Points Possible: 20** 90% + = 20 pts 85% -89% = 15 pts 80% - 84% = 10pts 79%-70% = 5 pts < 69% or no data = 0 pts	
RRH and TH Housing Stability: % of persons who exited any current RRH or TH project managed by the applicant to a positive housing destination over the last 12 month period	HUD CoC APR or Agency Data	Total persons exiting to positive housing destinations/Total person exited program ***Applicants that do not have CoC funded housing, describe your measurable indicators and outcomes that are related to housing stability such as number of persons place in permanent housing, length of time in housing, etc.*** ****Project will be either PSH or RRH and TH - not both.***	**Total Points Possible: 20** 90% + = 20 pts 89% - 80% = 15 pts 79% - 75% = 10pts 74% - 70% = 5pts < 69% or no data = 0 pts	
Exits to Homelessness: % of program exits to another homeless destination	HUD CoC APR or Agency Data	Percentage of exits to place not meant for human habitation, emergency shelter, including hotel or motel paid for with emergency shelter voucher, safe haven or transitional housing ***Applicants that do not have CoC funded housing, describe your measurable indicators and outcomes that are related to exits to homelessness***	**Total Points Possible: 10** 5% or less = 10 pts 6% - 10% = 8 pts 11% - 15% = 6 pts 16% - 20% = 4 pts > 19% or no data= 0 pts	
Increase Income and Ability to Live Independently	Project Application	Proposal describes how clients will be assisted to increase employment and other income and to access mainstream benefits (including healthcare) to maximize their ability to live independently.	**Total Points Possible: 20** Awarded by scoring review staff scaled from 0 to 20	
			Section C: Subtotal	0

Section D: Serving Priority Populations - 30 pts				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Street Homeless Placements:	HUD CoC APR or Agency Data	The percentage of participants entering the project for the grant year that are from a place not meant for human habitation or Emergency Shelter ***Applicants that do not have CoC funded housing, describe your measurable indicators and outcomes that are related to program entries from homelessness***	**Total Points Possible: 10** **IF PSH or RRH Project** 80% + = 10 pts 79.9%-70 = 7 pts 69.9% - 60 = 4 pts < 60% = 0 pts **IF TH Project** 70% + = 10 pts 69.9%-60 = 7 pts 59.9%-50 = 7 pts < 50% = 0 pts	
Priority Population-Applicable Sub-Populations Project Start Date	Project Application	**PSH:** Either Chronically Homeless Families with Children and/or Chronically Homeless Veterans in addition to at least one of the following: Persons with Substance Abuse Disorders, Persons with Severe Mental Illnesses, Survivors of Domestic Violence. NOTE all Beds must be dedicated to chronically homeless persons or DedicatedPLUS **RRH:** Unaccompanied LGBTQ Youth, Youth Families with Children, Survivors of Domestic Violence/Victims of Human Trafficking **TH or TH-RRH:** DV or youth	**Total Points Possible: 10** For each project type if yes to serving a priority population the applicant will receive 10 pts.	
Racial Equity	Project Application	Identified barriers to participation faced by individuals of different races and ethnicities, especially those over-represented and process taken or planned steps to eliminate barriers.	**Total Points Possible: 10 pts.** **Project application must clearly state/reference its distribution of race and ethnicity steps**	
			Section D: Subtotal	0

Section E: HMIS Data - 15 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
HMIS Capacity	Project Application	Applicant demonstrates that the agency has the experience and organizational capacity to adhere to HMIS regulations and privacy policies, and agrees to input client and program information into HMIS within 24 hours of administered service provision. The agency has developed a well-defined comprehensive Data Integrity Plan that establishes an effective and continuous process to ensure high quality data entry and maintenance in HMIS	**Total Points Possible: 15** **Yes** to all and the project will be awarded maximum points; **No** to any and the project will score zero	
			Section E: Subtotal	0

Section F: Agency Commitment to COC Priorities - 26 points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Alignment with Housing First Principles	Housing First Questionnaire	**To what extent do the project's written policies and procedures ensure that participants are not screened out based on the following criteria?** • Having too little or no income • Failure to participate in supportive services (with exception for HUD-mandated monthly case management meeting for RRH program participants). • Active, or history of, substance use or a substance use disorder • Having a criminal record (with exceptions for state-mandated restrictions) • History or survivor of domestic violence	**Total Points Possible: 16** Each No answer will be awarded 1 point; with the maximum of 16 points. The higher the score, the closer the project is to Housing First	
Coordinated Entry Process	Project Application	Proposal describes how the project will comply with the COC's Coordinated Entry procedures and applicant demonstrates an understanding of the COC Coordinated Entry process and has described a clear project entry process that prioritizes rapid placement and stabilization in permanent housing.	**10 Points**	
			Section F: Subtotal	0

Section G: COC Participation - 20 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
COC Participation	Point-in-Time (PIT) and Housing Inventroy Count (HIC) Involvement	2024 PIT Sign Ups and Participation; Agency submission of 2024 HIC	**Total Points Possible: 10** PIT Participation = 5 pts HIC Submission = 5 pts	
COC Participation	COC Membership participation	Sign Up Sheets for CoC General Membership Participation (2023/2024)	**Total Points Possible: 5** If attended 2-3: 2 pts. If attended 4-7: 4 pts If attended 8+: 5 pts	
COC Participation	COC Committee participation	Sign Up Sheets for CoC Committees Participation	**Total Points Possible: 5** If attended 2-3: 2 pts. If attended 4-7: 4 pts If attended 8+: 5 pts	
			Section G: Subtotal	0

Section H: Project Design - 75 Points				
Measurement	**Report**	**Data Calculations**	**Scoring Values**	**Score**
Design of Housing	Project Application	**Housing where participants will reside is fully described and appropriate to the program design proposed.** • Is the project staffed appropriately and trained to operate the housing? • Is the housing accessible to community amenities such as grocery stores, pharmacy, schools, jobs and healthcare? • Will the program be physically accessible to persons with disabilities?	**Total Points Possible: 5** Awarded by scoring review staff scaled from 0 to 5	
Supportive Services Plan	Project Application	**Supportive Services plan includes provision of comprehensive case management and appropriate supportive services of the type, scale and location to meet the needs of program participants (as well as transportation if necessary), using a Housing First model and Applicant demonstrates staff experience and commits to Trauma-Informed Care and use of a Victim-Centered approach** • Is the project staffed appropriately and are staff trained to provide the services? • Is the program design to be accessible to all eligible clients? • Will the project use evidence-based practices?	**Total Points Possible: 5** Awarded by scoring review staff scaled from 0 to 5	
Project Implementation Timeline	Project Application	Proposed timeline for project implementation and occupancy is reasonable. Activities are described for 60 days, 90 days, 120 and 180 days after award. First client will be housed within 90 days of award and all clients will be housed within 180 days of award.	**Total Points Possible: 5** Awarded by scoring review staff scaled from 0 to 5	
Cost Effectiveness	Project Application Summary Budget	Project is cost effective Considered Elements: Cost effective (number of persons served/requested total) as compared to other projects or proposals providing the same component	**If YES, ADD 5 pts.**	
Access to Mainstream Benefits	Project Application	Applicant or project partner has process in place to ensure enrollment in mainstream benefits	**If YES, ADD 5 pts.** **If NO, but will perform same function, ADD 3 pts.**	
School Liaison	Project Application	Project partner has committed to have a designated staff person whose responsibilities include ensuring children are enrolled in school and receive appropriate services as required	**If YES, ADD 5 pts.**	

Client Satisfaction Surveys	Project Application	Award 5 points for a “Yes” response. If response is "No" then the project will score zero	**If YES, ADD 5 pts.**	
Participation by population with lived expereince	Agency written policies and procedures	**Does the agency have written policies and procedures submitted by the project and/or a narrative response demonstrating client or persons with lived experience participation in program design and policy-making?** Yes and the maximum points will be awarded; No and zero points will be awarded	**If YES, ADD 5 pts.**	
Non-Discrimination Policy	Project Application	Applicant ensures inclusion and non-discrimination based on equal access criteria and it is demonstrated in policies.	**If YES, ADD 5 pts.**	
Partnering with Housing, Health, and Services Agencies	Project Application	1. Project works closely with public and private healthcare organizations; 2. partners with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units and provide housing; 3. partners with local workforce development centers	**Total Points Possible: 15 pts** **15 pts if project includes all three elements.** **10 pts if two elements.** **5 pts if one element.** **0 pts if none.**	
COVID Response	Project Application	The project has implemented COVID-19 safety protocols including but not limited to testing, vaccinations, etc.	**Total Points: 5 pts.**	
Improving Assistance to LGBTQ+	Project Application	Applicant demonstrates participation and partnerships with organizations that have expertise in serving the LGBTQ+ population.	**Total Points: 5 pts.**	
Increasing Affordable Housing Supply	Project Application	Applicant describes how it engages with local leaders about increasing housing supply.	**Total Points: 5 pts.**	

Section H: Subtotal	**0**

Section I: Bonus Points - 15 Possible Points

Measurement	Report	Data Calculations	Scoring Values	Score
Representation at RFP Workshop	Workshop Roster	Yes attended or No did not attend from Sign in Sheet	**If YES, ADD 5 pts.**	
Partnering with Housing, Health and Services Agencies	Project Application	Project application demonstrates this partnership through leverage and match	**Total Points: 10 pts**	
			Section I: Subtotal	**0**