



NE FL Governance Board

April 16, 2020 | Zoom Meeting Minutes

<https://www.google.com/url?q=https%3A%2F%2Fzoom.us%2Fj%2F282174794%3Fpwd%3D5HRUWmdlOEppdWRxVzFFdXBPUVnZz09>

1. Agency role call

Christine Cauffield, Cindy Funkhouser, Dwayne Alexander, Dawn Gilman, Dawn Lockhart, Gary Judd, Gail Patin, Jamie Davis, Karen Tozzi, Katie Ensign, Matt Galnor, Monique Elton, Mike Cochran, Nancy Eisele, Shannon Nazworth, Tom Daly, Teri Ketchum, Bill Rodgers

2. City of Jacksonville Update – Dawn Lockhart

Dawn Lockhart shared that it is an exciting time for the city. Mayor's DT Homelessness Task Force brought together public, private and philanthropy to create a bridge for seamless coordination to meet citizen's needs. The team made a commitment in Nov. 2019 bringing in experts and TA providers to evaluate the system of care, community land trust, etc.

Then COVID-19 happened. And the team is quickly creating the response. The CoC links all the systems/resources. In the last four to five weeks, through the COVID-19 Shelter Task Force, we have created a [Shelter Protocol and supplemental material](#).

3. Current Environment/Activities – Dawn Gilman

a. COVID-19 Shelter Protocol, Project 1

- i. Highlights screening process for shelters
- ii. Steps/process for responding to individuals at shelters that are medically vulnerable, exposed/test pending and infected medically stable, as well as people who are homeless and being discharged from hospitals and are medically stable
- iii. Have a good protocol (so far), would like to do more with testing, more to come on that

b. Funding (available/expected) – focus is on saving lives and not overwhelming the hospital system

- i. ESG – feds have lifted restrictions and waived match requirements,
 1. Local formulary approx. \$1.9 million in first wave, second wave amount unknown at this time
 2. State ESG amount not known yet, state has received notification of its amount, but not breakdown for FL CoCs
- ii. CDBG
- iii. HOPWA



- iv. We sent out the Community Solutions project need funding estimator which shows we need \$20 million to fully fund, we will focus on priorities and most affected
- v. We expect it to take 4 to 6 weeks to have ESG funding
- vi. Submitted request to State to shift \$21,000 Challenge funding and \$17,000 in ESG funding to help support this effort
- vii. Applied to Northeast Emergency Relief fund – CHI received \$100,000 and will use to support the COVID-19 projects
- viii. Christine Cauffield asked about mental health/substance abuse funding needed – Cindy F. recommended LSF could assist with peer support
- ix. Cody Spencer working on staffing plan
- x. Currently 178 needing PSM on BNL, almost all have underlying health condition

4. Planning for the Future – Vote Required – Dawn Gilman

a. Weekly meetings to plan for COVID-19 response

- i. Board voted to approve weekly meetings and then whatever is necessary based on need

b. Overview of Proposed Projects 1 – 4

- i. Dawn G. presented the community project prioritizations for hotel rooms (attachment to agenda email)
- ii. Rough estimate is \$7 million, but we don't have that much and will have to prioritize. Not asking Board to approve a \$7 million budget, only asking to approve prioritization
- iii. Shannon moved to support projects priorities with the ability to make adjustments as needed, Matt seconded. All ayes, no nays.

5. Open Discussion



NE FL Governance Board

Thursday, 5 – 6 pm, April 23, 2020 | Zoom Meeting Minutes

<https://www.google.com/url?q=https%3A%2F%2Fzoom.us%2Fj%2F282174794%3Fpwd%3D5HRUWmdlOEppdWRxVzFFdXBPUVnZz09>

○ **Agency role call**

Cindy Funkhouser, Dwayne Alexander, Dawn Gilman, Dawn Lockhart, Jamie Davis, Ju'Coby Pittman, Karen Tozzi, Katie Ensign, Lili High, Matt Galnor, Monique Elton, Mike Cochran, Nancy Eisele, Shannon Nazworth, Tom Daly, Teri Ketchum, Bill Rodgers

○ **Status Updates Projects 1 & 2 – Dawn Gilman**

○ Project 1

- Five people in isolation

○ Project 2 – medically vulnerable, street homeless

- 14 rooms, 23 people
 - Remind everyone funding is COVID specific (not yet received)
 - Currently have \$140,000 cash in hand
 - ESG-CV
 - State
 - City
 - Emergency specific – non congregate, self-isolate, move off street
 - If we need to depopulate a shelter, it will be way more expensive
 - Working with partners on most effective use of funds
 - Tom Daly mentioned that the testing is an eligible activity under CDBG

○ **Testing Opportunity – Cindy Funkhouser / Dawn Gilman**

○ Cindy and Dawn lobbied Community Solutions, National partner of Built For Zero and Quest, international clinical laboratory for our city to be a large-city test site. And we were selected. Currently the team, which also includes UF Health, as they will provide staff, are working on the implementation plan.

○ All staff are eligible to go to LOT J at TIAA Bank for testing

○ Test locations will include

- City Rescue Mission

○ Hubbard House

- Trinity Rescue Mission & Clara White Mission
- Urban Rest Stop (both locations – Sulzbacher downtown and Salvation Army Church St)
- Sulzbacher Villages

○ Changing Homelessness working on marketing collateral – send drafts to Cindy F and Mary Pat

- Flyer



- Staff script
- Palm cards
- Can volunteers be tested? Cindy F recommended that Ju'Coby contact Jimmy Ricks
- Test is COVID-19 test, not antibody test
- Dawn G asked Bill about Jax Outpatient staff support – Bill recommended Dawn reach out to the boss
- DOH and Quest estimate 5 to 10% of people will test positive, based on other locations
- 50 people in hotel isolation for 2 weeks + food, with staff would cost \$61,000
- All people at Red Roof are awaiting tests, tested positive, hospital discharge, receive 3 meals & snack
- In process of moving clients to extended stay
- What about VOA?
- Need to talk through on Tuesday Shelter Task Force call
 - Penny to connect with contact at LA shelter
 - Dawn to connect with Carl Falconer (Dallas) large shelter – positive test
- Cleaning protocol – if a positive test, then what? Tawanda Washing @ DOH shared info
- Tapping breaks on medically vulnerable

6-month Projections Discussion

- Mid-term planning – expect peak beginning of May (next 2 weeks)
- Plan for possible influx into homeless system, prevention needs
- 1st wave of ESG-CV to fill unmet need
- After 6-months people need somewhere to go – 2nd wave of ESG
- Dawn L shared that mayor will provide update on relief
- Shannon on call with state
 - Claudia/Alachua FEMA \$ for hotel/motel
 - May need to reconnect with city and determine if this is feasible
 - Dawn G shared that FEMA is a different type of funding (75% with 25% match)
- Ju'Coby wants to be part of planning
- If ESG-CV (1st wave) not spent/not needed for isolation, the funding can be reallocated to fund RRH, Emergency Shelter, Outreach, HMIS
- There is a Prevention Task Force, headed by United Way, Jeff Winkler
 - Maybe some people from this group should join to ensure coordination
- Shannon shared that UCF Business School is working on an evictions modeling project
- Dwayne A (JHA) shared not aware of any additional vouchers and that most people are paying rent

Open Discussion

- Nonprofits hurting not able to do the usual spring fundraisers
 - Eligible for the PPE SBA funds



- Dawn L said that the Federal Reserve Bank is aware
 - She is advocating for the sector
- Karen T shared updated CDC guidelines, could use for budgeting
- Matt G said the Chamber is working with SBA. If you have any questions, send Matt an email. Matt.galnor@myjaxchamber.com



NE FL CoC Governance Board Meeting - Minutes

April 30, 2020 | 5:00-6:00 pm | Meeting via Zoom

I. Agency Roll Call – Dawn Gilman

- Cindy Funkhouser, Dawn Gilman, Jamie Davis, Karen Tozzi, Katie Ensign, Matt Galnor, Monique Elton, Christina King, Christine Cauffield, Mary Pat Corrigan, Shannon Nazworth, Tom Daly, Teri Ketchum, Bill Rodgers, Gary Judd, Laura Lane

II. Action Item Follow-up – Large Shelter Positive Test Results – Dawn Gilman

- See Attachment A for Details

III. Testing Roll Out – Cindy Funkhouser

- Testing begins Friday, May 1, 2020 and will last until Thursday, May 7, 2020 results will take 48 hours to receive back
 1. Friday, May 1, 2020 testing will be at the Sulzbacher Center in Downtown at the Men's Shelter
 2. Monday, May 4, 2020 testing will be at Sulzbacher Village and Salvation Army of Hope
 3. Tuesday, May 5, 2020 testing will be at Urban Rest Stop at Sulzbacher Downtown and City Rescue Mission on McDuff Avenue
 4. Wednesday, May 6, 2020 testing will be at Urban Rest Stop at Salvation Army at Church Street and City Rescue Mission Downtown
 5. Thursday, May 7, 2020 testing will be at Trinity Rescue and Clara White Mission conducted at the vacant lot next to Clara White and Hubbard House
- A big thank you to Mary Pat Corrigan for all the long hours and effort you have put forth during this pandemic to make it more effective and efficient.
- A big thank you to our national partner Community Solutions for all of their support and bringing Quest to the table
- A big thank you to Quest and UF Health to step up during this crisis to help administer testing and provide results
- Good news UF Health and Sulzbacher are doing research on this pandemic and a Study is being conducted on the results we gather during this time period, more to come
- Mary Pat Corrigan also reported we will be able to pull results by agency to report individual percentages as well as provide a total percentage for our community

IV. 6-month Projections – Consider Funding Recommendations – Dawn Gilman

- Emergency Solutions Grant through City of Jacksonville
 1. \$1.7 million dollars, the state number is still unknown
 2. Hotel/Motel
- Emergency Food and Shelter Program through FEMA
 1. \$450,000 and \$670,000 as a county
 2. Effective June 1, 2020
 3. 60% prevention
 4. 25% hotel/motel
 5. 15% available to shelters
 6. 2% admin fee for Changing Homelessness
- Dawn Gilman made a motion to accept ESG and EFSP as presented
- Shannon Nazworth approved the motion
- Karen Tozzi seconded the motion
- All in favor say “Aye” – Everyone voted “Aye”
- Any opposed - No response

V. Open Discussion

- Matt Galnor asked what is the flexibility with the ESG funding do we have to use for COVID-19 or can we use for other things as we see fit? Tom Daly responded the CDBG and ESG funding can only be spent on COVID-19 related issues.
- Cindy Funkhouser suggested that the CoC needs a liaison to attend the Prevention Taskforce meetings and report back so we can be in the loop. Dawn replied that she believes Catholic Charities is on the prevention taskforce and she will check with Lili High and see who attends the prevention meetings
- Christine Cauffield asked how many beds is designated for Domestic Violence? Dawn replied approximately 50 rooms
- Cindy Funkhouser made a comment that we are building the airplane as we are flying it and she thanked Dawn for doing a great job.

VI. Adjourn

- 5:36 p.m.