

Applicant Scoring Sheet

Emergency Food & Shelter Program Phases 37 and CARES

Total Possible Points 90 points + 10 Bonus Points

AGENCY NAME _____ **PROGRAM NAME** _____

REVIEWER NAME _____ **DATE** _____

Program Specifics

Possible Score: 90 points

10. Excellent 8. Very Good 6. Good 4. Fair 2. Poor 0. No Response

	Comments	Score
1. Applicant provides a clear description of the program, goals/objectives and the target population. Ensure that goals are SMART (Specific, Measurable, Achievable, Relevant, and Time bound). (20 points)		
2. Applicant provides a clear and reasonable description of how the funds will be used for the program (Budget). (15 points)		
3. Applicant clearly identifies how they communicate – with the target population and the homeless system of care – through the Northeast Florida Continuum of Care, Coordinated Entry and HMIS. Eligibility is easily available and provides a favorable climate. (20 points)		
4. Applicant solicits client feedback. Gives examples and timeline and results. (10 points)		

5. Applicant provides how they are connecting clients to additional funding resources with examples. (15 points)		
6. The applicant demonstrates partnerships that support this program and have they included documentation of those partnerships. (10 points)		
Total Program Specifics Score		

Bonus Points

Possible Score: 10 points

Scale Designated by Priority Needs for this Specific Application

	Comments	Score
Target population serves on Board of Directors or Advisory Board of applicant. (2 points)		
Target population is employed by applicant. (2 points)		
Applicant is a member of the Northeast Florida Continuum of Care (CoC) and attends monthly meetings. (4 points)		
Applicant participates in HMIS, unless they are DV provider. (2 points)		
Total Need Score		

Total Agency Score with bonus points _____