General Membership Meeting - Minutes
February 13, 2020 | 8:30-10:00 am | First United Methodist Church 225 East Duval Street

I. Welcome and Introductions – Dawn Gilman
   - Went around the room and everyone introduced themselves

II. CoC 101 – Monique Elton
   - CoC Program Interim Rule – CFR 578.5(a)
     - Establish a CoC to carry out duties of CoC Program
   - Operating a CoC - CFR 578.7(a)
     - Hold meetings
     - Appoint additional committees, etc.
     - Written process to select a board (review, update and approve) at least every 5 years
     - Invite new members
     - Governance Charter updates, annually
   - Performance Targets and Monitoring – CFR 578.7(a)
     - Establish performance targets
     - Monitor, evaluate and take action against poor performance
     - Report to HUD (ESG and CoC)
   - Coordinated Entry – CFR 578.7(a)
     - Establish and Operate a CES
     - Establish and follow written standards
   - HMIS – CFR 578.7(b)
     - Designate a single HMIS
     - Privacy, Security and Data Plans
     - Ensure consistent participation
     - In compliance with HUD

III. Coordinated Entry System – Charles Temple
   - Coordinated Entry System and By-Name List
   - Dynamic centralized and decentralized system (MHRC)
   - Procedures
   - By-Name List
   - Prioritization and Case Conferencing

IV. Collaborative Applicant Update – Monique Elton
   - Point in Time Count - Celebrate
     - Community Coverage
• Lots of Volunteers
  o **Point in Time Count - Improve**
    • Better volunteer management
    • More intensive training

V. **CoC Governance Board Update – Monique Elton**
  o Currently planning a retreat for March 2020
  o Please send suggestions, comments, etc. to Will Evans at wevans@coj.net

VI. **Agency Announcements | Open Discussion**
  o Family Support Services
    • Breakfast Series Wednesday, February 19, 2020 9:00 a.m. until 10:30 a.m.
    • Edwards Water College, Schell-Sweet Community Resource Center, 1697 Kings Road, Jacksonville, FL 32209
  o City Rescue Mission
    • Save the Date – 5th Annual Difference Maker’s Banquet February 20, 2020
    • The Lexington Hotel and Conference Center
    • Join us for Easter Banquet Thursday, April 9, 2020
    • 234 West State Street, Jacksonville, FL 32202
  o Sulzbacher
    • Health and Hope on Wheels
    • Tuesday, March 3, 2020 at 2:00 pm
    • 611 East Adams Street, Jacksonville, FL 32202

VII. **Adjourned**
  o 9:05 a.m.

VIII. **Attendees**
  o Sheila Brown-Jefferson – Clara White Mission
  o Cindy Ray – DVI
  o Nancy Jackson – DVI
  o Vanessa Jefferson – Wellcare
  o Geoff Lawrence – New Beginnings of Jacksonville
  o Barbara Jones – Family Support Services
  o Gigi Follick – Gateway Community Services
  o Neil Palmer – JASMYN
  o Karen Tozzi – Fl. Department of Health
  o Carlos Laboy – MHRC
  o Krystyna Dzierzanowski – MHRC
  o Shawn Liu - VA
  o Jonathan Rosado – LSF
  o Elisa Malo – LSF
  o Katrina Hamilton – Three Rivers Legal Services
  o Dale Linn – Street Help Now
  o Bill Rodgers – VA
  o Salym Winter – Feeding Northeast Florida
  o Darby Campa – River Region
  o Sophia Brinson – Genesis Horizon
  o Jamie Davis – City Rescue Mission
  o Tip Dixon – Women’s Center of Jax
  o Lashawnda Rainge – Hubbard House
  o Michaele Bradford – Mission House
  o Cynthia Harpman – FSS
  o Will Evans – COJ
  o Dawn Gilman – Changing Homelessness
  o Monique Elton – Changing Homelessness
  o Charles Temple – Changing Homelessness
  o Christina King – Changing Homelessness